



At the Cabarrus Arena & Event Center
 4751 NC Highway 49 North
 Concord, NC 28025
 www.CharlotteRacersExpo.com
 704-402-4319

SWAP MEET REGISTRATION FORM

Individual Name: _____

Contact Name: _____

Mailing Address: _____

City: _____ State: _____ ZIP: _____

Phone (Day): _____ Alternate Phone: _____

Contact Email: _____

BOOTH OPTIONS	PRICE	EXT PRICE
SINGLE SWAP BOOTH (10x10)	\$35	
DOUBLE SWAP BOOTH (10x20)	\$70	
TRIPLE SWAP BOOTH (10x30)	\$105	
QUAD SWAP BOOTH (10x40)	\$140	

MAIL THIS FORM WITH PAYMENT TO:

Charlotte Racers Expo
 P.O. Box 204
 Mooresville, NC 28115

EMAIL:

larry@charlotteracersexpo.com OR tstevens92@gmail.com

BOOTH ADD-ONS	PRICE	QTY	EXT PRICE
ELECTRICITY (MUST RESERVE)	\$25		
UNDRAPED 8' TABLE	\$15		
TOTAL BOOTH COST			

PHONE:

(704) 402-4319 or (412) 225-0348

Booths will only be reserved with receipt of payment as outlined below. Please call if you have questions about irregular-shaped booths or booths larger than what is listed on this form. We are able to accomodate such requests but need to know as soon as possible.

You will receive one (1) admission pass per registration.

Swap meet booth payments may only be made with cash, check, or money order.

A 20% SURCHARGE WILL BE ADDED TO ANY SWAP MEET BOOTH RESERVATIONS RECEIVED AFTER JANUARY 18, 2023.

A 100% DEPOSIT/PAYMENT IS REQUIRED (WITH THIS FORM) TO RESERVE SWAP MEET BOOTH SPACE BY JANUARY 18, 2023.

For swap meet exhibitors selling products, you may sell **USED and pre-owned** products only. The swap meet area is not for selling new parts, tools, or components. New products must be consigned for sale through the auction or sold in the trade show area only. If you will have merchandise for the auction please let us know with your swap meet registration. **AGAIN: No new parts are to be sold in the swap meet area!**

_____ Yes, I will have additional items to consign through the event auction.

By signing below, I agree to the terms and conditions of the swap meet and event set forth in this information packet.

Signature _____ Title _____ Date _____



SCHEDULE OF EVENTS

Thursday, February 2

10:00am Auction Consignment Office Opens
*All pre-consigned auction merchandise
must be checked-in by 2pm Friday*

7:00pm Auction Consignment Office Closes

Friday, February 3

9:00am Auction Office Opens
NO CONSIGNMENTS TAKEN ON SATURDAY

10:00am Trade Show & Swap Meet Check-In
& Set-Up Opens

8:00pm Trade Show & Swap Meet Setup Closes

Saturday, February 4

7:00am Trade Show Hall Open to Exhibitors

8:00am Auction Preview Opens
Trade Show & Swap Meet Opens

9:00am Auction Begins

12:00pm Auction Lunch Break

6:00pm Trade Show & Swap Meet Closes

TBD Auction Closes

9:30pm All Show Materials and Auction Items
Must Be Removed from Expo Center



SHOW TERMS & CONDITIONS

Rental Space

Exhibitor rental space includes the following: 8' high back drape/curtain and 36" tall side skirting curtain. Exhibit spaces are in 10' increments. Displays of cars or frames require a minimum of twenty feet (20'). Each trade show exhibit includes two (2) chairs and four (4) exhibitor passes. Additional passes are \$5 each. All tables in booths must be draped to satisfaction of show management. Draped (\$25) and undraped (\$10) tables are available for rent. Electricity is available upon request for an additional \$25.00 charge and **must be reserved in advance**. Please let us know in advance if your exhibit requires special equipment such as electricity or other such service. For large displays such as racecars and/or trailers, items will need to be in their booth/location on the first day of setup. **Swap meet booths** include space only without additional amenities and admission for one (1) person only and are intended for sale and "swap" of used parts only.

Booth Setup

Friday, February 3: 10:00a - 8:00p

Booth Rental and Payment Schedule

A 50% non-refundable deposit is required with the exhibitor registration form for trade show booths. The balance is due no later than February 4 (day of setup) and payable prior to setup and prior to exhibitor passes being issued. A 20% surcharge will be added to booths not reserved by January 11, 2023. Swap meet booths require 100% full payment with registration for guaranteed reservation.

Exhibitor Agrees

Exhibitor and his/her/its agents agree to abide by these terms and conditions and the direction of show personnel and facility event staff at all times for setup, show times, closing and teardown. No exhibitor shall be allowed to remove any part of an exhibit until teardown is officially permitted.

Fire, Health & Safety

Exhibitors agree to abide by all applicable local, city, state and federal laws, ordinances and regulations. Failure to do so may result in removal from the event.

Operation

It is the exhibitor's responsibility to keep its exhibit open at all times during show hours. If for any reason the show management finds the method of operation, conduct, printed materials or any item of poor character or taste which is considered questionable, that exhibit is subject to removal. No food or beverage may be sold by exhibitors. Giveaways of concession-type items (hot dogs, boxes of popcorn, etc.) must be approved by facility personnel. Exhibitors shall confine their exhibits to their own booth space and not protrude beyond or otherwise enter another space including the aisleway(s).

Sales

The exhibitor may sell or offer for sale any new auto/kart racing parts or merchandise; other merchandise must be consigned for sale in the auction or sold in a designated "swap meet" area. All "sold" merchandise from trade show and swap meet must be verified by a sales receipt for security to allow removal of goods from the building. Trade show and swap meet exhibitors are responsible for any taxes, licenses, fees or other obligations as required for doing business by state law. Exhibitor is solely responsible for the space assigned. Another company or non-exhibiting company may not sell from an exhibiting company's booth or any other portion of the premises without written permission from management.

Setup & Teardown

Exhibitors must check in and register between the times specified on the schedule. Show setup and teardown will be during specified times unless otherwise arranged and approved with show management beforehand. All exhibits must be torn down and removed from the building by 9:30pm on Saturday, February 4, 2023.

All decisions of management are final and the Charlotte Racers Expo reserves the right to refuse any booth or booth activities as it sees fit for whatever cause.